Discover the Jefferson Community Directory

Based on feedback from nonprofit partners, the Jefferson Community Directory was created to strengthen connections among local organizations. It is an online tool for locating and making referrals to community organizations.

The **Jefferson Community Directory** was created by the Jefferson Regional Foundation and managed by the Jefferson Community Collaborative. This platform serves organizations providing programming and services within the 26 municipalities of the Jefferson service area (**jeffersonrf.org/about/service-area**).

Creating an Account for the Directory

If you already have an account through the Directory, please log in to update your listing or post on the Message Board. If you do not have an account, follow these steps to create one.

1. Create an account at **jeffersonrf.org/register** or scan the QR code on the right.

2. Once you have created an account, you will receive a confirmation email. You will receive a follow-up email if your account is approved or if the request has been denied. Follow the steps below to add, manage, or claim your Directory listing. *No email? Check your spam folder for 'Jefferson Community Collaborative.'*

Login or Register

Click or Scan here **to view the Directory** ➡

Adding Your Organization to the Directory

1. Check if your organization is already listed in the Directory via the search bar here: **jeffersoncollaborative.org/jefferson-community-directory-listings/** or by scanning the above QR code. If your organization IS in the Directory, jump to the 'Claim a Listing' section on the next page. If your organization is NOT in the Directory, follow these steps to add it.

2. Log in to your account at **jeffersoncollaborative.org/login** and go to **jeffersonrf.org/manage-community-directory-listings**. Select '+ Add Listing' in the upper right corner. This will take you to the 'Add a Listing' page, where you must complete all the required fields before submitting.

3. Once you have submitted your listing, you will receive a confirmation email. The Jefferson team will then review your submission, and you will receive a follow-up email if your listing is approved and published to the Directory, or if the request has been denied. *No email? Check your spam folder for 'Jefferson Community Collaborative.'*

Managing Your Directory Listing

1. Once your listing is approved, you can log in to your account at **https://jeffersoncollaborative.org/login/**.

2. Once logged in, navigate to the Manage Directory Listing page at **https://jeffersoncollaborative.org/manage-community-directory-listings/**. Navigate to 'General Directory' >'Listings' in the Account menu. Select the gear icon to the right of your listing and choose 'Edit.'

3. You will see all your listing's fields when you are editing. Apply your updates and select 'Save Changes' at the bottom. These updates will be applied to your live listing.

4. For security reasons, be sure to log out of your account from the 'Manage Account' page after you have successfully completed your listing updates.

Claim a Listing

1. If your organization is listed in the Directory, log into your account to claim the listing at **jeffersoncollaborative.org/login**. On the organization's listing page, click the 'Claim Listing' button and then the 'Login' hyperlink. Register a new account via the right side of the Login page.

2. Once you click "Submit" on the page that appears, the Jefferson Collaborative team will receive a notification of your claim request, and you will receive a popup that your claim has been received.

3. You will be notified via email when the claim is approved or denied. *No email? Check your spam folder for 'Jefferson Community Collaborative.'*

Frequently Asked Questions

Have questions? We invite you to explore our **Directory FAQs**:

Directory FAQs

Need to Get In Touch?

For any additional questions, concerns, or support, please email **engagement@jeffersonrf.org**.